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ANSI Internat Doc Sect

International cheque remittance

Remise de chèque(s) internationale

Reference number
ISO 6680: 1987 (E)

Foreword

ISO (the International Organization for Standardization) is a worldwide federation of national standards bodies (ISO member bodies). The work of preparing International Standards is normally carried out through ISO technical committees. Each member body interested in a subject for which a technical committee has been established has the right to be represented on that committee. International organizations, governmental and non-governmental, in liaison with ISO, also take part in the work.

Draft International Standards adopted by the technical committees are circulated to the member bodies for approval before their acceptance as International Standards by the ISO Council. They are approved in accordance with ISO procedures requiring at least 75 % approval by the member bodies voting.

International Standard ISO 6690 was prepared by Technical Committee ISO/TC 68, *Banking*.

Users should note that all International Standards undergo revision from time to time and that any reference made herein to any other International Standard implies its latest edition, unless otherwise stated.

International cheque remittance

1 Scope and field of application

This International Standard specifies the data elements to be used in clean cheque remittances between banks.

The form can be used for the remittance of one cheque or an enclosed list of cheques. The remitter's transaction reference should also be quoted on the list. In such cases, the amount on the form must correspond to the total amount on the list.

The text on the form may be preprinted or entered when the form is completed.

2 References

ISO 269, *Correspondence envelopes — Designation and sizes.*

ISO 1831, *Printing specifications for optical character recognition.*

ISO 2014, *Writing of calendar dates in all-numeric form.*

ISO 4217, *Codes for the representation of currencies and funds.*

3 Types of remittance and forms

Three types of remittance are covered by this International Standard:

- a) cheques remitted for immediate credit under usual reserve;
- b) cheques remitted for credit only after final payment or clearance;
- c) cheques remitted to the debit of the receiving bank's account under usual reserve.

4 Data elements

The data elements shown in the following table are those most commonly used in cheque remittances. They are listed in order of "field numbers" (see figure 1 for the layout of fields on the form).